



Registered Office:  
"Maithri"  
132, Cathedral Road,  
Chennai 600 086.  
India.

Tel : 91 44 2811 2472  
URL : [www.ranegroup.com](http://www.ranegroup.com)

CIN : L35999TN1936PLC002202

## Rane Holdings Limited



10 June 2022

### Job Description Form – CA Industrial Trainee

<b>Company</b>	Rane Group	<b>Division</b>	Rane Holdings Limited
<b>Function / Department</b>	Corporate Finance	<b>Location</b>	Rane Corporate Centre 'Maithri', 132, Cathedral Road Chennai - 600086
<b>Qualification</b>	CA Inter	<b>Experience</b>	Not applicable
<b>Stipend</b>	Rs. 15,000 p.m	<b>Job Title</b>	Industrial Trainee
<b>Reporting To</b>		<b>Title</b>	Vice President
<b>Duration</b>	12 months	<b>Hiring Contact</b>	Abilash Cs.abilash@ranegroup.com 044 42292430
<b>Indicative Responsibilities</b>	<ul style="list-style-type: none"> <li>• Payables Management – Accounting &amp; verification of supplier invoices, processing payments to vendors, reconciliation of creditor balances, TDS accounting.</li> <li>• Receivables Management – Sales invoice verification, collection accounting, reconciliation of debtor balances.</li> <li>• Fixed Asset accounting – Capitalisation of fixed assets, maintenance of asset register, physical verification of fixed assets.</li> <li>• Excise / Service tax / Sales tax – Availment of input tax credit, computation of tax liability, reconciliation of balances with General ledger, assist in preparation and filing of monthly tax returns.</li> <li>• Payroll processing - Income tax computation for employees, assist in preparation and filing of quarterly tax returns, issue of form 16.</li> <li>• Tracking of fixed expenses against budget and carrying out variance analysis, product cost computation and product profitability analysis.</li> <li>• Assist in preparation of various schedules and notes related to submission of financial statements to auditors for the review of quarterly and annual accounts.</li> </ul>		
<b>About Rane Group</b>	<p>Headquartered in Chennai, India, Rane Group is engaged primarily in manufacturing auto components for well over five decades. Rane Group is a preferred supplier to major OEMs in India and abroad. Through its group companies, it manufactures Steering and Suspension systems, Friction materials, Valve train components, Occupant safety systems, Die-casting products and provides IoT-enabled platform solutions. Its products serve a variety of industry segments including Passenger Vehicles, Commercial Vehicles, Farm Tractors, Two-wheelers, Three-wheelers, Railways and Stationery Engines. For more details, please visit <a href="http://www.ranegroup.com">www.ranegroup.com</a></p>		

for Rane Holdings Limited

Prashant Sree K  
Assistant General Manager – Human Resource